

## Using Your PayCard is Easy

### Use Your PayCard to Make Purchases

Your PayCard is accepted at millions of retail locations worldwide. From grocery stores and medical offices, to small convenience stores, large retail chains and online merchants — the PayCard is a convenient way to pay and get paid.

### Use Your PayCard to Get Cash\*

There are three ways to get cash with your PayCard:

- Use your PayCard to get cash at virtually any ATM in the U.S. and around the world.
- You can also get cash at no additional charge by using the cash-back option at thousands of retailers nationwide, like major discount retailers, grocery stores, pharmacies and convenience stores.
- Make cash withdrawals at participating banks or credit unions.

### Use Your PayCard to Transfer Money

You can transfer money inexpensively from one PayCard to another online at [PayCardConnect.com](http://PayCardConnect.com), or by calling our Prepaid Services Center. Transfers happen instantaneously for immediate access.

### Account Access and Service

Customer Service assistance is available 24 hours a day, seven days a week through the Internet and our Prepaid Services Center.

Visit [PayCardConnect.com](http://PayCardConnect.com) to:

- Check your account balance
- View and print statements
- Look up transaction activity
- Transfer money to another PayCard

You can also call Prepaid Services at 1(877) 755-1474 to access the same services and anything else you may need. Utilize the automated voice system or connect with a live operator.

\* Refer to the Schedule of Fees insert for any applicable fees.

## PayCard Fees

**Free Services \$0:00:** Allows one branch cash withdrawal per pay period, purchases and cash back at POS, internet statements, balance inquiries, transaction inquiries and customer service.

**Electronic Transactions \$0.50:** ATM inquiries and declines, balances or transfers using the automated phone system, internet transfers and electronic transfers from your account to your card.

**ATM Withdrawal \$1.50:** Domestic ATM withdrawals. No additional surcharge at MoneyPass ATMs.

**Live Operator \$2.00:** Balance inquiries and transfers.

**Optional Transactions \$4.00:** International ATM withdrawals, branch cash advances, replacement cards, paper statements, check issuance and account dormancy.

## Required Information

Name: \_\_\_\_\_

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Street: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### FOR INTERNAL USE ONLY:

Financial Institution: US Bank of Minnesota

Routing Number: 121139313

Account Number: \_\_\_\_\_

Checking / PayCard

Entered By (Initials) \_\_\_\_\_ Date \_\_\_\_\_

Activation Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Client Company: \_\_\_\_\_

100% Net Pay OR Amount: \$ \_\_\_\_\_ OR % \_\_\_\_\_

I authorize my employer to deposit each pay period to the PayCard per my direct deposit instructions above, and, if necessary, initiate adjustments for credits posted in error.

**First use of PayCard constitutes agreement to the terms and conditions of the Cardholder Agreement that is provided with your PayCard, as well as to the fees at the bottom of this form.** Federal law, including the USA Patriot Act, requires us to obtain, verify, and record information that identifies each person who opens an account. What this means for you: when you open an account, we ask for your name, address, date of birth, and other information that allows us to identify you. We may also ask to see your drivers' license or other identifying documents. The information is completely confidential and will not be divulged or used without your permission unless required by law.

\_\_\_\_\_  
Employee Name Printed

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Please fax completed form to (480) 993-2653**